



Supply

MAINTENANCE MANPOWER MANAGEMENT AND POSITION EQUIPMENT TABLE (M3S/PET)

This pamphlet supplements AIAI 23-201 V4, *Materiel Management Volume IV, AIA Equipment Management*. It provides HQ Air Intelligence Agency (AIA) guidance and procedures for all chiefs of logistics, and newly appointed mission-equipment account custodians. It provides guidance on how to maintain the M3S/PET and mission Custodian Authorization/Custody Receipt Listing (CA/CRL). It explains the various products required to manage all Controlled Mission Equipment (CME) assets. It applies to the HQ AIA and all AIA subordinate units, including AIA-gained Air Force Reserve units, involved in managing CME.

SUMMARY OF REVISIONS

This revision changes references to publications and organizations and or office symbols, as appropriate.

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Section A--Introduction and Purpose

- 1. Applicability.** This information applies to personnel involved in managing the M3S/PET, and to the new mission account custodian in this agency.
- 2. M3S/PET Development.** The M3S/PET was developed to consolidate maintenance manpower and equipment management. It allows access and updates to equipment authorizations, position configurations, management, and maintenance manpower calculations. The M3S/PET database is available to field units requiring access via dial-up secure modem connectivity.
- 3. M3S/PET Identification.** The M3S/PET identifies the configuration of equipment items needed to perform required missions and requires constant changes to maintain the data in line with new mission tasking, project installations, and equipment replacements. The M3S/PET serves as a database to determine AIA unit equipment and ground signals intelligence (SIGINT) maintenance manpower authorizations.
- 4. Responsibilities.** The Weapons System Support Branch (HQ AIA/LGSW) ensures the M3S/PET data match applicable allowance standards and equipment authorizations provided to the host base chief of supply supporting AIA units. The M3S/PET is also used for validating mission capability (MICAP) requirements, programming future CME requirements, verifying Position Installation Detail Standards (PIDS), scheduling engineering and installation teams, and planning upgrade and replacement actions.

Section B--M3S/PET Products

- 5. Field Unit and HQ AIA M3S/PET Products Listings.** The following listings are for field unit and HQ AIA use:

5.1. **L0108HP.** M3S/PET Master List. This classified listing is sorted in POEI sequence. It contains about 800 POEIs and is the main database for the M3S/PET. Each unit is sent the portion of the M3S/PET that pertains to their specific unit and is appropriately classified according to its content.

5.2. **L0137CU.** Unit Mission Equipment Master Authorization List. This unclassified listing is the unit's primary authorization document and is sorted in stock number sequence. It provides the host Equipment Management Element (EME) with the authorized quantities for columns A and C of parts B, D, and E in Allowance Standard (AS) 709, along with AS 000 and 054TEMP authorizations. This listing reflects the single highest authorized quantity identified in the current fiscal quarter and the next three fiscal quarters for each stock number. Any changes to a particular line item are annotated in the far left column with a "+" indicating an increase, a "-" indicating a decrease, an "N" indicating a new authorization, and "D", indicating a deletion.

NOTE: Discrepancies noted in the above listings can only be corrected by submitting a resource change proposal (RCP).

Section C--Glossary of Terms

- 6. Allowance Standards (AS).** Normal AS prescribe items and quantities of equipment required to perform assigned peacetime and wartime missions. AS 709, however, does not provide a basis of issue (BOI) for parts B,

D, and E. Authorizations are identified with an X under the applicable column (A or C). The L0137CU, on the other hand, provides the maximum allowable quantity authorized and is valid only if equipment is listed in the AS.

7. Allowance Source Code (ASC). The ASC identifies the appropriate AS from which the authorization was derived, or miscellaneous sources (041, 050, etcetera) on which the authorization is based. To find a particular ASC, you must first go to the POEI to determine your authorization and quantity required. The following codes may be found in this area:

OO	Assets awaiting AS 709 action. The third position indicates the part (B, D, or E) in AS 709 where the asset is listed. The next four digits indicate the Julian date the asset was researched. For example, ASC OOB4025 indicates AS action is pending. The "B" represents the AS part in 709, and 4025 reflects the Julian date (25 Jan 94).
030	Vehicle allowance standard.
048	Use retention authority (ASC 048) to authorize a required item that is not in an AS but is already on hand. The item cannot be replaced if it becomes unserviceable; it may be repaired within base resources when considered economically feasible and justified. Submit all requests for special retention authority, using AF Form 601, Equipment Action Request , to HQ AIA/LGSW.
050	This ASC indicates equipment loaned to the Air Force from other government agencies. The loaning agency is generally identified by an alpha character suffix. For example, the "S" in ASC 050S indicates the item is on loan from NSA. Refer to AFM 23-110, Vol 2, Part 2, Chapter 22, Attachment 22K-1, for additional codes.
054	This ASC is used for temporary authorization until added to AS 709.
709	This allowance document prescribes AIA's unique support equipment required to perform assigned missions. Equipment items with repair codes other than "U" or "S" should not be reflected in this document (that is, N, P, T, etcetera). AS 709, parts B, D, and E, are used in conjunction with the unit's L0137CU, which provides the units' BOI. All other parts in AS 709 should contain BOIs authorized at each unit. Authorizations in parts B, D, and E can normally be adjusted by simply submitting an RCP. Equipment Action Requests, AF Forms 601, however, should be used when adjusting the BOI in allowance standard parts A, C, F, G, and H.
ARMY	Indicates Army owned and accounted for equipment. Maintenance may or may not be performed by AIA.
C4I	Command, Control, Communication, and Computer systems equipment (formerly C-CS). This indicates a communications asset and is listed in AS 709, part E.
DIFM	Due-In From Maintenance. This indicates an asset is not CA/CRL accountable. It is also used for those items in which the Air Force is not a registered user. Nonstocklisted items (NISL) are initially coded DIFM. However, screen all NISL items to determine appropriate accountability (equipment, DIFM, or expendable). If the NISL item is accountable, submit a DoD Single Line Item Requisition System Document, DD Form 1348-6, DoD Single Line Item Requisition System Document , an AF Form 601, Equipment Action Request , and an RCP for cataloging, AS addition, and M3S/PET update.
EXP	Expendable. This is a widely confused code that does not indicate a "throw-away" asset. It indicates a stock numbered asset that the unit normally provides, and is not CA/CRL accountable.
GFE	Government Furnished Equipment. Government equipment furnished to the contractor but must be returned to AIA.
GCHQ	British Government Communications Headquarters.
Navy	Indicates Naval Security Group Activity (NSGA) owned and accounted for equipment. Maintenance may or may not be performed by AIA.
SLOE	Special List of Equipment. Authorization to obtain and keep the asset comes from a SLOE document. It is normally used for equipment provided by Dets 2 and 4, 645 MATS, and WR-ALC/LR.

System	Indicates the overall end item or system for an applicable POEI. The whole system should not be accounted for on the unit's CA/CRL if it has embedded equipment. However, if the system or subsystem does not have any embedded equipment items, it may then be accounted for by the whole system using ASC 709.
SPRAM	Special Purpose Recoverable Authorized Maintenance. These assets are authorized to maintenance for test or mockup purposes (for example, Multi-Terminal Test System (MTTS)). These assets are accounted for on SPRAM records.
Equip	Indicates who provides the majority of equipment.
Maint	Indicates the primary maintenance responsibility.
MBUILO	May Be Used In Lieu Of. The term MBUILO identifies a suitable substitute for a prime asset. If the suitable substitute or prime item is an accountable asset, ensure it's reflected on your CA/CRL as a suitable substitute.
National Stock Number (NSN)	This is the most common type of stock number used in the Standard Base Supply System (SBSS) and M3S/PET. Positions 1-4 indicate the Federal Supply Class (FSC). Positions 5-13 are the National Item Identification Number (NIIN). The Materiel Management Code (MMC) appears in positions 14 and 15. Stock numbers with a "CI" MMC indicate a non-COMSEC cryptologic item managed by Cryptologic Systems Group (CPSG).
Nonlisted Stock Number (NISL)	The term NISL indicates a non-NSN item. If the item being added to the M3S/PET is NISL, prepare a DD Form 1348-6, for each equipment item, reference the applicable RCP, and send it and an AF Form 601 to the host base supply equipment management element for processing.
POEI	<p>Position Equipment Indicator. All basic POEIs are assigned a six-element, alphanumeric designator that identifies the equipment configuration required for each position. AIA occasionally adds a seventh or eighth position element to further identify a site-unique variance, or to indicate a system that is other than AIA equipped, manned, and or maintained. The POEIs are broken down as follows:</p> <p>The first three positions of a POEI are prescribed by the POEI standards or by AIA.</p> <p>The fourth through sixth positions are numeric and have no specific meaning other than as series numbers.</p> <p>The seventh position is assigned by AIA and indicates a unit's sub-element variance in the configuration (that is, Y, X, 1, 9, etcetera).</p> <p>The eighth position is assigned by AIA and indicates who owns, operates, and/or maintains the position. The following codes are used:</p> <ul style="list-style-type: none"> A - Other than AIA equipped B - Other than AIA manned C - Other than AIA maintained D - Other than AIA manned, maintained, equipped E - Non-equipped position F - Other than AIA equipped and maintained G - AIA maintained IPMS equipment H - 301 IS only
Repair Code (RC)	<p>A one (1) character alphabetic code that indicates the type, level, and degree of reparability of the item. The following list shows the corresponding Expendability, Recoverability, Reparability Code Designator (ERRCD):</p> <ul style="list-style-type: none"> N - XB (CONSUMABLE) P - XF (DIFM) T - XD (DIFM) S - ND (CA/CRL) U - NF (CA/CRL) X - NOTE: This code designates a system or subsystem for M3S/PET references only.
Resource Change Proposal (RCP)	Used to request changes to the M3S/PET database. See Attachment 8 for template.

Type	A brief description of the system.
Unit	Indicates the unit, quantity of this POEI at a given unit, and the effective quarters.

Section D--M3S/PET and POEI Guidelines

8. Major End Items. POEIs should include all major end items authorized in an M3S/PET position. The following equipment items are excluded:

- 8.1. Maintenance test equipment normally authorized in AS 651.
- 8.2. Small computers under Information Processing Management System (IPMS) control, not maintained by AIA maintenance technicians. (POEI YHP045 G is for IPMS equipment maintained by AIA).
- 8.3. Equipment belonging to and maintained by other services or agencies.
End item subcomponents.

9. Mission POEI. Mission POEIs (all except YMZ series) should not include spare or standby equipment.

10. Mission Assets. Mission assets supplied by Dets 2 and 4, 645 MATS, and WR-ALC/LR will indicate SLOE in the ASC column of the M3S/PET.

11. C4I Assets. C4I assets should indicate "709EXXX" in the ASC column of the M3S/PET.

12. Managing SPRAM Assets. SPRAM assets (XD/XF) are managed on in-use detail records accounted for by base supply and are not required to be in the M3S/PET.

13. Nonmission Test Equipment. AS 709 should not be used for items such as nonmission test equipment, vehicles, interbase radios, office automation equipment, and audio-visual devices. Use Allowance Source Codes (ASC) for USAF Activities, to determine the appropriate allowance standard.

14. Cataloging Action and AS Inclusion. A DD Form 1348-6 should accompany an RCP if you wish to add a nonstock-listed item to the M3S/PET. This is necessary for proper cataloging action and AS inclusion.

15. Resource Change Proposal. Complete all RCPs using the format provided in Attachment 8. Limit RCPs to one POEI per request. Failure to follow these simple guidelines may delay the staffing and subsequent processing of the RCP. All RCPs are archived in HQ AIA/LGMY for future reference and inquiries.

16. Configuration Control Board. M3S/PET changes to systems under configuration control management must have prior formal Configuration Control Board (CCB) approval. STATUETTE positions, for example, must have NSA's CCB approval before making any hardware or software changes.

17. Accountability for AIA-Owned Equipment. Establish accountability for AIA-owned equipment. Do not establish equipment accountability for equipment in POEI's with a D, E, or F suffix in the eighth position unless some of the equipment is owned by AIA. It is the unit's chief of logistics responsibility to ensure all positions in the M3S/PET are correct and up-to-date.

Section E--Mission Equipment Management

18. Unit Mission Equipment Master Authorization Report. Authorizations on the CA/CRL are derived from the L0137CU, Unit Mission Equipment Master Authorization Report. This report lists AS 709, Parts B, D, and E assets only. Items listed in the M3S/PET with Repair Codes of T, P, N, and X should not be listed on the CA/CRL as a prime. The "X" code is locally assigned to indicate a system or subsystem.

19. Ground Systems Accountability. Ground systems should be accounted for by the individual equipment items making up the system. If a system is comprised of multiple non-EAID items (that is, EXP, DIFM, etcetera) and the system has a valid Air Force stock number, you may then account for the entire system. To avoid duplicate accountability, the equipment custodian should ensure both the system and its embedded equipment items are not simultaneously picked up as prime assets. It is acceptable, however, to load the system as a prime and list the embedded equipment as multiples.

20. Airborne Accountability. Airborne systems, as well as systems provided by Dets 2 and 4, 645 MATS, or WR-ALC/LR should always be accounted for by the individual line items and not the entire system. This not only

provides an AIA-wide visibility of airborne resources, but also enables HQ AIA staff with its wartime decision-making role. The M3S/PET's effectiveness was demonstrated during DESERT SHIELD and DESERT STORM.

21. Mission Equipment Custodian. The unit mission equipment custodian is responsible for maintaining the CA/CRL and ensuring its accuracy. The following subparagraphs should assist you in maintaining an accurate CA/CRL:

21.1. Ensure items listed in your CA/CRL are properly identified with the correct stock numbers. If the items on hand differ from the M3S/PET, they may be picked up as a suitable substitute.

21.2. Use equipment code "D" for all CME items.

21.3. Avoid using ASC "000" or "000A" if a valid ASC is available.

21.4. Ensure all CME assets (AS 709, Parts B, D, and E) are accounted for on a dedicated mission CA/CRL. Non-709 assets such as administrative equipment, vehicles, chemical warfare gear, etcetera, should be accounted for on a separate CA/CRL using the applicable allowance standard.

21.5. Identify deployable assets with an "A" in the Use Code column.

Section F--Disposition Instructions

22. Disposition Instructions for Controlled Mission Equipment (CME). Requests for disposition instructions for (CME) should be sent to HQ AIA/LGSW as soon as possible to allow sufficient time to process the data (requests for disposition may be included as part of an RCP). Disposition requests should include the following information:

22.1. POEI

22.2. System Name

22.3. Stock Number

22.4. Part Number

22.5. Model Number

22.6. Quantity

22.7. Condition Code

22.8. Item Name

23. Receipt of Disposition Request. Upon receipt of the disposition request, HQ AIA/LGSW coordinates with the appropriate agencies (NSA, etcetera) for final disposition. Single items with materiel management code of CA, CI, or CS can be turned in directly to Host Base Supply who will in turn request disposition from CPSG.

24. Disposition Instructions for Dets, MATS, or WR-ALC/LR. Request disposition instructions for items provided and managed by Dets 2 and 4, 645 MATS, or WR-ALC/LR directly from them and according to the applicable Integrated Logistics Support Plan (ILSP).

25. Turn In Excess. Use procedures outlined in AFM 23-110, Vol 2, Part 13, to turn in excess nonmission equipment.

JACK D. WARNER, JR., Colonel, USAF
Director of Logistics

L0137CU for Unit

L0137CU for UNIT	LOCATION	NOUN	ASC	AUTH	OLD AUTH
C NSN	PN				
5805-00-342-1814CI	SSHM-276A	MONITORING SET	709BOOA	2	2
+ 5810-01-146-3260CA	KG-84A	0N278636 KEY GEN	709EDOA	2	1
5810-01-224-0197CS	HYX-58A/TSEC	INTERFACE DEVICE	709EOA	4	4
5811-01-281-9717CI	CV-4062(V)2/G	COMM SERVER (CS-1)	709BOOA	1	2
5811-01-301-4157CI	DAC-24	DATA ADAPTER	709BOOA	1	1
- 5811-01-357-8913CI	MPS6350T	COMPUTER WORKSTATION 709BOOA	0	4	
5811-01-358-5286CI	20-0115-00	NET BUILDER	709BOOA	7	7
N 5820-01-092-0435	R-2174(P)/URR	HF RECEIVER	709BOOA	3	0
5820-01-092-0435	R-2174(P)/URR	HF RECEIVER	709BOOC	1	1
5820-01-309-2422CI	Y-39	REPEATER	709BOOA	1	1
+ 5835-01-058-5889CI	AN/TNH-25	RECORDER	709BOOA	10	8
5895-01-028-4168ZX	LSI9600	DIGITAL DATA MODEM	709EDOA	1	1
D 5895-01-266-7946CI	401-42201-01	SATCOM RAD GP OZ-61	709EDOA	0	0
5985-01-272-5666CI	8651035	SSVS-879-1A ANT CONT	709EOOC	1	1
N 5999-01-290-7185CI	0N412443-1	PP-8242/G PWR CNTLR	709BOOA	1	0

NOTE: THE FOLLOWING LEGEND DOES NOT APPEAR ON THE L0137CU

CHANGE CODES:

+ = INCREASED AUTHORIZATIONS

- = DECREASED AUTHORIZATIONS

N = NEW AUTHORIZATIONS

D = DELETED AUTHORIZATIONS PREVIOUSLY SHOWN AS DECREASES TO ZERO

L0208HP

FOR TRAINING USE ONLY

CLASSIFICATION BANNER

POEI YCA000

NAME SENSOR BLADE

TYPE MOBILE COMJAM

REMARKS

DATE

* INDICATES ITEM HAS CHANGED

PAGE #

NSN	REMARKS	PART NUMBER	MFG	ITEM NAME	ASC	RC	QTY
2320-00-540-3963		M35	FORD	CARGO TRUCK	012	U	1
4120-00-618-3357CI		EM16B34		AIR COND/HEATER	709DOOA	U	1
5411-00-752-9698		S-141/G		SHELTER NONEXP	709DOOA	S	1
5820-01-070-7911		AM-6987/G		UHF RF POWR AMP	DIFM	T	3
5985-00-784-0432		AT-197/AG		UHF ANTENNA	EXP	N	2

UNIT	MP	SE	POEI	196	296	396	496	197	297	397	397
REMARKS	'E' INDICATES EQUIPMENT LISTED FOR THIS UNIT										
E 201IS	1D	66	YCA000	1	1	1	1	1	1	1	1
117IS	1D	66	YCA000	1	1	1	1	1	1	1	1

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SAMPLE M3S/PET MONITOR APPOINTMENT MESSAGE

FM 20IS//LGL//

TO AIA//LGMY//

INFO (INTERMEDIATE HEADQUARTERS)//LG/LGS//

UNCLAS E F T O

SUBJ: M3S/PET MONITOR APPOINTMENT

A4.1. THE FOLLOWING PERSONNEL ARE APPOINTED AS PRIMARY AND ALTERNATE M3S/PET MONITORS ACCORDING TO AIAI 23-201, VOL 4.

A. PRIMARY: JOHN W. DOE, TSGT, LGL, DSN 123-4567, NSTS 912-3456

B. ALTERNATE: JOHN E. DEAR, SSGT, LGL, DSN 123-4567, NSTS 912-3456

A4.2. POC IS JOHN W. DOE, LGL, DSN 123-4567

NOTE: INCLUDE NSA NET ADDRESS IF APPLICABLE

LIST OF APPLICABLE INSTRUCTIONS

INSTRUCTION/PUBLICATION	SUBJECT	LOCATION
AIAI 23-201, Vol 4	Materiel Management and Equipment Management (M3S/PET)	
AFMAN 23-110, Vol 2, Pt 13	Standard Base Supply Customers Procedures Guide	
AFI 23-111	Management of Government Property in Possession of the Air Force	
AIAP 23-204	Position Equipment Table (M3S/PET) Management Guide	
AFMAN 23-220	Reports of Survey for Air Force Property	

OBJECTIVES

- A6.1. Maintain the M3S/PET so it will accurately reflect all mission equipment and positions.
- A6.2. Submit RCPs as changes occur and according to AIAI 23-201, Vol 4, Chap 4, and AIAP 23-204.
- A6.3. Follow up on RCPs if you do not receive an acknowledgment message within 10 workdays.
- A6.4. Perform an annual mission equipment inventory and submit appropriate change requests to HQ AIA/LGMY.
- A6.5. Act as a unit focal point for all M3S/PET matters.
- A6.6. Ensure M3S/PET listing is current and up to date.
- A6.7. Perform periodic inventories of selected positions to ensure proper configuration control is being exercised.
- A6.8. Coordinate all RCPs within the unit.
- A6.9. Review the L0108HP and L0137CU upon receipt and compare all AS 709, Parts B, D, and E against the mission CA/CRL.

POINTS OF CONTACT

The following individuals may be contacted if questions arise concerning M3S/PET matters.

Logistics (M3S/PET OPR)

Rank/Name	Telephone No.	Title
_____	_____	M3S/PET Monitor
_____	_____	Alternate M3S/PET Monitor

Base Supply (Mission CA/CRL)

Rank/Name	Telephone No.	Office Symbol
_____	_____	_____
_____	_____	_____

HQ AIA/LGSW, San Antonio (Kelly AFB) TX (CEMO)

Rank/Name	Telephone No.
_____	DSN 969-2732/NSTS 973-6214

HQ AIA/LGMY, San Antonio (Kelly AFB) TX (M3S/PET OPR)

Rank/Name	Telephone No.
_____	DSN 969-2874/NSTS 973-6125

EXAMPLE OF RESOURCE CHANGE PROPOSAL (RCP)

FM (originators org/office symbol)

TO AIA/LGMY//

INFO (unit, group, wing in your upward chain of command)

AIA//XRM/DO/LGMM/LGS//

67IW//LG/MQ/DO/LGS/LGN/LGNM/LGNX//(for 67IW units only)

67OSS//OSM//(for 67IW units only)

668LS//ENS//

C L A S S I F I C A T I O N

Subj: Resource Change Proposal (RCP) (Use separate RCP for each POEI)

1. Proposal data (filled in by originator)

a. Unit RCP number: 20-98-001 (unit RCP control number by calendar year, that is, unit-year-number/use 001 for the first RCP of the calendar year)

b. M3S/PET date: (date of most current listing)

c. POEI: (POEI designator)

d. System name:

e. Type: (system description)

f. Sub-element:

2. POEI data: (Used if unit wants to chg POEI identity; that is, chg qty of posns within an established POEI, add or delete a POEI, change sub-element, etcetera).

Read: Action (change, add, or delete)/POEI/SE/MANFAC/qty/eff qtr/thru qtr/rmks

3. UMD data: (Used if manpower resources are impacted; that is, sub-element changes, POEI change that requires different AFSC for the position, etcetera)

Read: Unit/chg/grd/AFSC/SEI/PIN/PEC/SE-FC/Func Code/OSC/eff qtr/thru qtr

4. Equipment data: (Used to add, delete, or modify equipment lists)

a. Equipment status: (on hand, on order, or will be provided by -----).

b. Equipment maintained by: (AIA, contractor, NSA, Army, etcetera).

Note: Use paragraphs 4a and 4b only if equipment is being added; otherwise state "none."

c. M3S/PET action: Read: action/part number/stock number/MFG/item name/qty/ASC/repair code/AFSC/SEI/request disposition (yes/no).

(The following samples are just a few of the most commonly used action requests.)

New 001/5310/7025-01-291-7305/Okidata/prINTER/1/709BOOA/U/2E2X1/4ZK/na

Chg qty fm 001 to 006/R-2174(p)URR/5820-01-092-0435/Collins/HF receiver/6/709BOOA/S/2E1X3/4ZK/na

Delete/Y-39/5820-01-309-2422CI/GTE/repeater/2/709BOOA/S/2E2X1/na/yes

Delete remarks/SR-2152/NISL/Apcom/receiver/1/DIFM/T2E1X3/na/no

Note: If an item is being replaced, use the del action to first delete the item, then add the replacement using the new action. For new equipment, be sure to include the manufacturer.

5. Purpose/justification: (Filled in by originator). Provide detailed instruction as to why the changes are being requested.

6. Remarks: (Use for any remarks that pertain to this POEI; otherwise, state "none.")

7. Originator: (Filled in by originator) name, rank, office symbol, e-mail address, and DSN.

DRVD FM: USAFINTEL 201-1

DCLS ON: SOURCE MARKED "OADR"

DATE OF SOURCE: 1 MAY 90

or

DRVD FM: NSACSSM 123-2

DCLS ON: SOURCE MARKED "OADR"

DATE OF SOURCE: 2 SEP 91

MANAGEMENT PRODUCTS AND FORMS

A9.1. Management Products:

Daily Document Register (D04)

Priority Monitor Report (D18)

Due-Out Validation Listing (M30)

Allowance Standard

A9.2. Forms:

AF Form 9	Request for Purchase
AF Form 86	Request for Cataloging Data/Action
AF Form 126	Customer Request Log
DD Form 200	Financial Liability Investigation of Property Loss
AF Form 601	Equipment Action Request
AF Form 1297	Temporary Issue Receipt
AF Form 2005	Issue/Turn-In Request
DD Form 1149	Requisition and Invoice/Shipping Document
DD Form 1348-6	DoD Single Line Item Requisition System Document

MISSION MANAGEMENT CHECKLIST

- A10.1 Are the number of positions on hand the same as listed in the M3S/PET?
- A10.2. Are the equipment and quantities in each POEI correct?
- A10.3. Are all AIA-equipped or maintained positions listed in the M3S/PET?
- A10.4. Are the correct stock numbers and/or part numbers listed in the M3S/PET? If no stock number is listed, has it been researched for a stock number (except equipment provided by Dets 2 and 4, 645 MATS, and WR-ALC/LR)?
- A10.5. Have all M3S/PET stock numbers been checked for CA/CRL accountability? If so, are ERRCD Coded S or U items being picked-up on account found on base (FOB)?
- A10.6. Is the correct ASC listed in the M3S/PET?
- A10.7. Are the individual end items listed on the CA/CRL rather than the entire system?
- A10.8. Is the RCP log complete and up-to-date with continuity data, reference data, and any other applicable data?
- A10.9. Is the RCP log aggressively managed with follow-up action taken within 10 workdays after submission if status is not provided by HQ AIA/LGMY?
- A10.10. Is the chief of logistics submitting an M3S/PET monitor appointment message no later than 31 January (annually) or when the M3S/PET monitor changes, and does the message include all the required information?
- A10.11. Does the unit RCP coordination include, as a minimum, the operations division and the logistics division?
- A10.12. Does the M3S/PET monitor have a copy of AIAI 23-201, Vol 4?
- A10.13. Are RCPs submitted according to AIAI 23-201 Vol 4, and AIAP 23-204?
- A10.14. Are the L0108HP and L0137CU filed together and are they current?
- A10.15. Was the annual M3S/PET inventory completed?
- A10.16. Is the M3S/PET monitor familiar with the workings of the M3S/PET, CA/CRLs, and AS 709?
- A10.17. Does the M3S/PET monitor coordinate with host base supply on all L0137CU transactions?